

### SOMERSET ARCHAEOLOGICAL & NATURAL HISTORY SOCIETY

### **EXTRAORDINARY MEETING OF THE SANHS BOARD OF TRUSTEES**

## To be held on 28th March 2023 at Somerset Heritage Centre 14.00

#### **Minutes**

An extraordinary meeting called to discuss outstanding matters not discussed at the last board meeting on 14<sup>th</sup> March due to being non-quorate.

#### **Present**

Chris Chanter (Chairperson), Lizzie Induni (Vice Chair), Martin Salzer (Treasurer), Christine Webster (Hon Sec), David Reid (trustee), Emma Turk (trustee), James Spencer(trustee), Matthew Blows (future CIO trustee)

# 1. Apologies

Gerri McHugh-Soliman, David Dawson

### 2. Declarations of interest

None declared.

# 3. Cop-option of James Spencer to Board of Trustees.

James Spencer attended the meeting and was co-opted to the SANHS Board of Trustees.

Proposer: Lizzie Induni Seconded: Martin Salzer

Five supporters: Chris Chanter, David Reid, Chris Webster, Lizzie Induni, Martin Salzer.

# 4. Proposals

4.1 AGM papers – MS explained he has still not received the updated, correct accounts from the accountant and, therefore, this annual report is still based on incorrect data. The accounts cannot be approved until the correct data has been received. Nominations for Executive officers had been accepted and adopted at the last Board

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DR asked whether anything had come about after one of the trustees had experienced harassment in the Castle Gardens whilst returning tools to the shed. The trustee involved had reported the incident to the police twice and had heard nothing. DR thought the hotel ought to apologise for this behaviour. However, MS explained the difficult situation that SANHS was experiencing – the hotel was now paying their rent for the gardens and seemed to be more amenable to a SANHS presence in the gardens. The society really needed permission to erect the railings since this had been identified as a

major health and safety risk for the public. MS suggested waiting until we heard from Nigel Pearce (who had been meeting with the hotel last week) before deciding on our next move. CW had sent an email to Nigel asking for an update but had not received an answer. LI said we really needed written proof of the decisions made between SANHS and the Castle Hotel. ET offered her services in writing notes whilst Nigel attended these meetings.

An amendment was required on the list of committee members for Archaeology – ET had resigned and needed to be removed. **CW to arrange.** 

MS asked why we didn't have a list of members of the Heritage Grants Committee. **CW** to investigate.

JS was asked if he was interested in joining the Museums Collection Panel. DR gave an explanation of how this panel operated. **CW to send David Dawson's email to JS for more information.** 

DR asked whether we could have more notice of joint meetings with SWHT so that items could be discussed by the Board before the meeting.

**CIO** - MB had very kindly offered to talk to trustees on 5<sup>th</sup> April about the new CIO constitution. He had also offered to talk to members at the AGM about the CIO transfer process.

### **Proposals**

A number of proposals required adoption before they could be put to members at the AGM. However, MB explained that he was still awaiting information/advice from Counterculture before these proposals could be correctly phrased or whether they were needed at all. MB did not think the CIO constitution required approval from members. It would be better to discuss the proposed constitution with everyone at the AGM after a short presentation. This would allow members to ask questions.

CC proposed that the trustees voted on waiting until Counterculture had given their advice on the proposals before approving the AGM proposals. This was voted through by all.

4.2 **Privacy Policy** – this was adopted. CW passed on advice from LG about being extra careful when handling member's details. The society has a duty of care with this information and we should not be sharing it with anyone. MB pointed out that it was really easy to do this by replying "to all" from an email – this should be avoided as much as possible.

#### **AOB**

**Budget** – MS circulated a draft budget which he had been working on. The financial situation was not looking healthy due to a potential £17,000 difference between income and expenditure. The society would really need to seek out funding sources or carry out serious fundraising if this difference was to be filled.

CMW 29th March 2023.

## **Actions**

### **CW**

- Arrange for ET to be removed from Archaeology Committee list.
- Heritage Grants Committee List to be investigated.
- Send DD's email to JS.