

**SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
INDEPENDENT EXAMINERS' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2019**

I report on the accounts of the Somerset Archaeological and Natural History Society for the year ended 31 December 2019, which are set out on pages 1 to 8.

Respective responsibilities of trustees and examiner

The Charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (The 2011 Act) and that an independent examination is required.

It is my responsibility to:

- i) Examine the accounts under section 145 of the 2011 Act;
- ii) To follow procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- iii) To state whether any particular matters have come to my attention.

Basis of opinion

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records maintained by the Charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts give a 'true and fair view' and the report is limited to the matters set out in the statement below.

Independent Examiners' Statement

In connection with my examination, no matter has come to my attention;

1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of The 2011 Act; and to prepare accounts which accord with the accounting records and comply with the requirements of The 2011 Act have not been met; or

2) to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Anthony Porter BA(Hons) FCA
Amherst & Shapland
(Taunton and Wiveliscombe)
Chartered Accountants

Bridge House
14 Bridge Street
Taunton
Somerset

SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2019

Incoming Resources	Note	Unrestricted Funds £	Restricted Funds £	Endowed Funds £	Total 2019 £	Total 2018 £
Incoming Resources from generated funds						
Subscriptions	2	14,530	-	-	14,530	14,535
Gift Aid		1,329	-	-	1,329	945
Rent Received	4	9,049	-	-	9,049	12,847
Investment Income		1,445	3,242	9,086	13,773	14,377
Legacies and Donations	3	3,458	61,483	-	64,941	8,477
Publication Sales and Contributions		1,633	-	-	1,633	3,613
Royalties		937	-	-	937	821
Proceedings		8,671	-	-	8,671	2,241
Function Income		2,226	-	-	2,226	229
Group events income		1,834	-	-	1,834	1,927
Other Income		172	-	-	172	145
Total Incoming Resources		45,284	64,725	9,086	119,095	60,157
Charitable Activities						
Grants	14	3,350	10,921	-	14,271	14,601
Museum Exhibits & Replacements		-	-	-	-	10,838
Proceedings		812	-	-	812	8,483
Newsletter		672	-	-	672	732
Library Acquisitions		1,129	-	-	1,129	1,567
Library maintenance		165	-	-	165	24
Function Costs		1,634	-	-	1,634	204
Publications		1,329	-	-	1,329	1,688
Group events expenditure		534	-	-	534	512
Dunster Project		1,205	-	-	1,205	2,128
Norman Gardens Project		-	113	-	113	-
New Website		3,111	-	-	3,111	-
Office Costs	5	17,793	694	1,946	20,433	26,553
		31,734	11,728	1,946	45,408	67,330
Governance Costs	5	7,781	-	-	7,781	7,899
Total Resources Expended		39,515	11,728	1,946	53,189	75,229
Net Incoming/(Outgoing) Resources		5,769	52,997	7,140	65,906	(15,072)
Other Recognised (Losses)/Gains		2,442	5,486	15,372	23,300	(19,274)
Transfers between funds		2,520	4,620	(7,140)	-	-
Net Movement in Funds		10,731	63,103	15,372	89,206	(34,346)
Total Funds Brought Forward		50,288	75,069	197,659	323,016	357,362
Total Funds Carried Forward		61,019	138,172	213,031	412,222	323,016

The notes on pages 18 to 23 form part of these financial statements

SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
BALANCE SHEET
AS AT 31 DECEMBER 2019

		2019		2018	
	Note	£	£	£	£
Fixed Assets					
Heritage Assets	1		-		-
Office Equipment	7		677		902
Investments					
Shares at valuation	8		315,096		295,949
Intangible Assets					
Leases	9		8,147		9,010
			323,920		305,861
Current Assets					
Stocks of items for resale			-		-
Debtors	10	1,018		2,415	
Cash at bank and in hand	11	89,040		17,843	
		90,058		20,258	
Current Liabilities					
Creditors and accruals	12	1,756		3,103	
Net Current Assets			88,302		17,155
Total Net Assets			412,222		323,016
Funded By	14				
Unrestricted Funds					
General Purposes Fund			61,019		50,288
			61,019		50,288
Restricted Funds			138,172		75,069
Endowment Funds			213,031		197,659
			412,222		323,016

The Financial Statements were approved by the trustees on
(Honorary Treasurer)

and signed on their behalf by Mr

The notes on pages 18 to 23 form part of these financial statements

**SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2019**

1 Accounting Policies

(a) Basis of preparation

The Financial Statements have been prepared under the historical cost convention, with the exception of investments which are included at market value. The Financial Statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005) issued in May 2008 and applicable UK Accounting Standards and the Charities Act 2011.

(b) Incoming resources

All incoming resources are recognised once the charity has entitlement to the resources, it is certain that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability.

(c) Resources expended

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Grants payable are payments made to third parties in the furtherance of the charitable objects of the charity. Provisions for grants are made when the intention to make the grant has been communicated to the recipient.

(d) Allocation of overhead and support costs

Overhead and support costs have been allocated between charitable activity and governance. Costs relating to Charitable Activities have been apportioned on the basis of an assessment of the proportion of work done in respect of Charitable Activities and Governance and is detailed in note 4.

(e) Governance costs

Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to Independent Examination and legal fees together with an apportionment of overhead and support costs.

(f) Fixed asset investments

Investments are stated at market value as at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year. Realised and unrealised gains are not separated. realised gains and losses on investments are calculated as the difference between the sales proceeds and the opening market value or purchase date if later. Unrealised gains and losses are calculated as the difference between the market value at the year end and opening market value or purchase date if later.

(g) Heritage assets

Heritage assets are accounted for in accordance with Financial Reporting Standard 30. These consist of (i) Museum exhibits and related fixtures and fittings on loan to Somerset County Council, (ii) The contents of the library together with related fixtures and fittings, (iii) Records and archives on loan to Somerset County Council, (iv) The Castle Estate. For all these assets no valuation is included as the costs involved in obtaining a valuation would be prohibitive when compared to the benefit to the users of the financial statements. The collections include many items that would be irreplaceable see pages 9 to 11 above.

(h) Funds

The charity has a number of Endowment funds which are detailed in note 15 to the accounts. The Trustees at their discretion may allocate any part of the total return to the general purposes or to restricted income funds. The Trustees invest the capital in perpetuity and is managed on a total returns basis.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed. Details are in note 15 to the accounts.

(i) Leases

The professional costs in relation to setting up new leases in excess of 5 years are capitalised and amortised, on a straight line basis, over the term of the lease.

SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2019

	2019 £	2018 £
2 Subscriptions		
Membership subscriptions for the 2017 year	<u>14,530</u>	<u>14,535</u>
3 Donations and legacies	2019 £	2018 £
Sundry donations	257	425
Dunster Project	2,870	6,582
Norman Gardens Project	58,613	-
New Website	2,701	-
Grants	-	1,470
Legacies	500	-
	<u>64,941</u>	<u>8,477</u>
4 Rents Received	2019 £	2018 £
Commercial rents - private sector	4,452	8,250
Non-commercial - Public sector	4,597	4,597
	<u>9,049</u>	<u>12,847</u>

Somerset County Council provide office and meeting room facilities within the Somerset Heritage Centre, free of charge. The value of these facilities is estimated to be in the region of £7,500 per annum.

5 Support Costs	Basis of apportionment	Charitable Activity £	Governance £	Total 2019	Total 2018 £
Salaries and employment costs	work done	12,197	4,066	16,263	19,909
Rent	actual	-	-	-	-
Insurance	work done	694	232	926	898
Committee and general expenses	actual	-	-	-	-
Postage	work done	655	218	873	2,152
Printing and Stationery	work done	853	285	1,138	1,102
Telephone and Internet	work done	488	163	651	576
Computer and Equipment Costs	work done	305	102	407	139
Sundry	work done	1,036	346	1,382	1,150
Castle Estate maintenance	actual	353	-	353	11
Depreciation	work done	169	56	225	300
Website	actual	124	-	124	1,094
Lease Amortisation	actual	519	344	863	863
Accountancy and payroll	actual	400	500	900	780
Professional Fees	actual	2,640	1,469	4,109	5,478
		<u>20,433</u>	<u>7,781</u>	<u>28,214</u>	<u>34,452</u>

SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2019

	2019 £	2018 £
6 Staff Costs		
Salaries and wages	16,263	19,909
Employment costs	-	-
	16,263	19,909
	2019 No.	2018 No.
The number of employees was	1	1

No remuneration was paid to any trustee in the year. Travel and meeting expenses reimbursed were £Nil (2018: £Nil)

	Office Equipment £	Heritage Assets £
7 Tangible Fixed Assets		
Cost at 1 January 2019	13,344	-
Additions	-	-
Disposals	-	-
	13,344	-
Cost at 31 December 2019	13,344	-
Depreciation		
As at 1 January 2019	12,442	-
On Disposals	-	-
For the Year	225	-
	12,667	-
As at 31 December 2019	12,667	-
Written Down Value at 31 December 2019	677	-
Written Down Value at 31 December 2018	902	-

	Cost 2019 £	Market Value £	Cost 2018	Value £
8 Investments				
Under management with Brewin Dolphin				
Allocated to Endowment Funds	183,653	197,659	190,589	197,659
Allocated to Restricted Funds	69,750	75,069	72,384	75,069
Allocated to unrestricted funds	39,365	42,368	22,391	23,221
	292,768	315,096	285,364	295,949
	292,768	315,096	285,364	295,949

SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2019

7 Investments (continued)

	Cost	Value	Value
	£	2019	2018
		£	£
S & W Fund Admin Church House	27,899	24,459	23,691
Invesco Perp UK SM ordinary	9,020	16,753	11,841
HICL Infrastructure Ord	19,748	20,131	-
Jupiter UT Managers Strategic Bond	13,000	13,465	-
Merchants Trust Ord	14,963	16,963	-
Edinburgh Investment Trust Ordinary	26,363	26,574	25,428
Tesco 5% 2020	5,110	5,176	5,177
Accumulation Shares COIF Fund	12,997	29,827	45,047
Onesavings Bank 7.875%STP	13,803	12,632	13,937
Henderson Janus	10,000	10,117	9,399
ParagonGroup 6.125% SNR 2022	14,064	13,927	26,626
Mayfair Capital in prop inc trust	28,000	22,586	23,181
Gam star fund	10,000	9,703	8,929
New City High Yield Fund	10,938	11,847	11,139
Euro Asset Trust	6,851	7,524	12,062
Murray International	-	-	14,546
Henderson FE	9,964	9,996	9,435
RIT Cap Partners	5,035	5,499	4,966
International Personal Finance 125%	-	-	12,776
Muzinich Funds	20,000	20,537	8,671
Pimco Global	15,000	15,050	9,713
City of London	20,013	22,330	19,385
	292,768	315,096	295,949

9 Leases

	2019	2018
	£	£
Capital cost of leases brought forward	11,388	13,198
New leases	-	-
Amortisation brought forward	2,378	3,325
Amortised in the year	863	863
	8,147	9,010

10 Debtors

	2019	2018
	£	£
Debtors	149	2,212
Brewin Dolphin	869	203
	1,018	2,415

SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2019

	2019 £	2018 £
11 Cash at Bank and in Hand		
Bank Current Accounts	21,127	9,497
Petty Cash	112	307
Paypal	159	98
Cash held by Brewin Dolphin	4,848	3,647
Norman Gardens account	58,500	-
COIF Maltwood Deposit Account	4,294	4,294
	89,040	17,843

	2019 £	2018 £
12 Creditors and Accruals		
Rent received in advance	-	-
PAYE & NIC	424	1,012
2020 Subscriptions	612	1,491
Foot Anstey - legal fees	-	-
Accountancy	720	600
	1,756	3,103

	Unrestricted Funds £	Restricted Funds £	Endowed Funds £	Total 2019 £	Total 2018 £
13 Analysis of Assets Between Funds					
Tangible Fixed Assets	677	-	-	677	902
Investments	50,515	75,069	213,031	323,243	304,959
Net Current Assets	25,199	63,103	-	88,302	17,155
	61,019	138,172	213,031	412,222	323,016

	Approved and unclaimed b/fwd £	New offers 2019 £	Paid in 2019 £	Lapsed 2019 £	Approved and unclaimed c/fwd £
14 Grants Approved					
Gray	818	480	1,298	-	-
Murless	-	6,806	6,806	-	-
Maltwood	15,164	10,162	2,817	(6,783)	15,726
Williams	-	-	-	-	-
Natural Sciences Museum	-	3,350	3,350	-	-
	15,982	20,798	14,271	(6,783)	15,726

SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2019

15 Funds	Balance at 1 January 2019 £	Income £	Allocation of Endowment Income £	Expenditure £	Revaluation (Recognised Gains) £	correction of Funds £	Balance at 31 December 2019 £
Unrestricted							
General Purposes Fund	7,402	43,840	-	(34,526)	-	2,520	19,236
Museum Exhibit Replacement Fund	25,382	1,096	-	(3,585)	1,855	-	24,748
Dunster Project	4,454	-	-	(1,205)	-	-	3,249
Publications	8,050	348	-	(199)	587	-	8,786
Contingency Fund	5,000	-	-	-	-	-	5,000
Total General Funds	50,288	45,284	-	(39,515)	2,442	2,520	61,019
Restricted Funds							
Gray	3,476	150	624	(1,330)	254	-	3,174
Tite	1,084	47	104	(10)	79	-	1,304
Williams	16,559	715	502	(153)	1,210	-	18,833
Maltwood	24,849	1,073	5,490	(3,047)	1,817	(2,520)	27,662
Natural Sciences	4,422	191	420	(41)	323	-	5,315
Murless Fund	24,679	1,066	-	(7,034)	1,803	-	20,514
Dunster Project	-	2,870	-	-	-	-	2,870
Norman Gardens Project	-	58,613	-	(113)	-	-	58,500
Total Restricted Funds	75,069	64,725	7,140	(11,728)	5,486	(2,520)	138,172
Endowment Funds							
H St. Gray Excavation	17,267	794	(624)	(170)	1,343	-	18,610
Tite Bequest	2,895	133	(104)	(29)	225	-	3,120
Williams Bequest	13,896	639	(502)	(137)	1,081	-	14,977
The Maltwood Fund	151,953	6,986	(5,490)	(1,496)	11,817	-	163,770
Natural Sciences Fund	11,648	534	(420)	(114)	906	-	12,554
Total Endowment Funds	197,659	9,086	(7,140)	(1,946)	15,372	-	213,031