

**SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
INDEPENDENT EXAMINERS' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2018**

I report on the accounts of the Somerset Archaeological and Natural History Society for the year ended 31 December 2018, which are set out on pages 1 to 8.

Respective responsibilities of trustees and examiner

The Charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (The 2011 Act) and that an independent examination is required.

It is my responsibility to:

- i) Examine the accounts under section 145 of the 2011 Act;
- ii) To follow procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- iii) To state whether any particular matters have come to my attention.

Basis of opinion

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records maintained by the Charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts give a 'true and fair view' and the report is limited to the matters set out in the statement below.

Independent Examiners' Statement

In connection with my examination, no matter has come to my attention;

1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of The 2011 Act; and to prepare accounts which accord with the accounting records and comply with the requirements of The 2011 Act have not been met; or

2) to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Anthony Porter BA(Hons) FCA
Amherst & Shapland
(Taunton and Wiveliscombe)
Chartered Accountants

Bridge House
14 Bridge Street
Taunton
Somerset

SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2018

Incoming Resources	Note	Unrestricted Funds £	Restricted Funds £	Endowed Funds £	Total 2018 £	Total 2017 £
Incoming Resources from generated funds						
Subscriptions	2	14,535	-	-	14,535	15,100
Gift Aid		945	-	-	945	2,413
Rent Received	4	12,847	-	-	12,847	12,823
Investment Income		1,267	2,644	10,466	14,377	14,119
Legacies and Donations	3	1,895	-	-	1,895	730
Publication Sales and Contributions		3,613	-	-	3,613	4,200
Royalties		821	-	-	821	1,467
Proceedings		2,241	-	-	2,241	2,803
Function Income		229	-	-	229	185
Group events income		1,927	-	-	1,927	1,925
Dunster Project		6,582	-	-	6,582	-
Other Income		145	-	-	145	117
Total Incoming Resources		47,047	2,644	10,466	60,157	55,882
Charitable Activities						
Grants	14	-	14,601	-	14,601	2,500
Museum Exhibits & Replacements		10,838	-	-	10,838	7,099
Proceedings		8,483	-	-	8,483	6,382
Newsletter		732	-	-	732	720
Library Acquisitions		1,567	-	-	1,567	1,362
Library maintenance		24	-	-	24	112
Function Costs		204	-	-	204	229
Publications		1,688	-	-	1,688	5,828
Group events expenditure		512	-	-	512	729
Dunster Project		2,128	-	-	2,128	-
Office Costs	5	23,701	575	2,277	26,553	22,595
		49,877	15,176	2,277	67,330	47,556
Governance Costs	5	7,899	-	-	7,899	6,662
Total Resources Expended		57,776	15,176	2,277	75,229	54,218
Net Incoming/(Outgoing) Resources		(10,729)	(12,532)	8,189	(15,072)	1,664
Other Recognised (Losses)/Gains		(1,699)	(3,544)	(14,031)	(19,274)	14,772
Transfers between funds		5,000	3,189	(8,189)	-	-
Net Movement in Funds		(7,428)	(12,887)	(14,031)	(34,346)	16,436
Total Funds Brought Forward		57,716	87,956	211,690	357,362	340,926
Total Funds Carried Forward		50,288	75,069	197,659	323,016	357,362

The notes on pages 18 to 23 form part of these financial statements

**SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
BALANCE SHEET
AS AT 31 DECEMBER 2018**

	Note		2018		2017	
		£	£	£	£	
Fixed Assets						
Heritage Assets	1		-		-	
Office Equipment	7		902		1,202	
Investments						
Shares at valuation	8		295,949		290,802	
Intangible Assets						
Leases	9		9,010		9,873	
			305,861		301,877	
Current Assets						
Stocks of items for resale			-		-	
Debtors	10		2,415		4,538	
Cash at bank and in hand	11		17,843		55,464	
			20,258		60,002	
Current Liabilities						
Creditors and accruals	12		3,103		4,517	
Net Current Assets			17,155		55,485	
Total Net Assets			323,016		357,362	
Funded By	14					
Unrestricted Funds						
General Purposes Fund			50,288		57,716	
			50,288		57,716	
Restricted Funds						
Endowment Funds			75,069		87,956	
			197,659		211,690	
			323,016		357,362	

The Financial Statements were approved by the trustees on
(Honorary Treasurer)

and signed on their behalf by Mr

The notes on pages 18 to 23 form part of these financial statements

SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018

1 Accounting Policies

(a) Basis of preparation

The Financial Statements have been prepared under the historical cost convention, with the exception of investments which are included at market value. The Financial Statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005) issued in May 2008 and applicable UK Accounting Standards and the Charities Act 2011.

(b) Incoming resources

All incoming resources are recognised once the charity has entitlement to the resources, it is certain that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability.

(c) Resources expended

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Grants payable are payments made to third parties in the furtherance of the charitable objects of the charity. Provisions for grants are made when the intention to make the grant has been communicated to the recipient.

(d) Allocation of overhead and support costs

Overhead and support costs have been allocated between charitable activity and governance. Costs relating to Charitable Activities have been apportioned on the basis of an assessment of the proportion of work done in respect of Charitable Activities and Governance and is detailed in note 4.

(e) Governance costs

Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to Independent Examination and legal fees together with an apportionment of overhead and support costs.

(f) Fixed asset investments

Investments are stated at market value as at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year. Realised and unrealised gains are not separated. realised gains and losses on investments are calculated as the difference between the sales proceeds and the opening market value or purchase date if later. Unrealised gains and losses are calculated as the difference between the market value at the year end and opening market value or purchase date if later.

(g) Heritage assets

Heritage assets are accounted for in accordance with Financial Reporting Standard 30. These consist of (i) Museum exhibits and related fixtures and fittings on loan to Somerset County Council, (ii) The contents of the library together with related fixtures and fittings, (iii) Records and archives on loan to Somerset County Council, (iv) The Castle Estate. For all these assets no valuation is included as the costs involved in obtaining a valuation would be prohibitive when compared to the benefit to the users of the financial statements. The collections include many items that would be irreplaceable see pages 9 to 11 above.

(h) Funds

The charity has a number of Endowment funds which are detailed in note 15 to the accounts. The Trustees at their discretion may allocate any part of the total return to the general purposes or to restricted income funds. The Trustees invest the capital in perpetuity and is managed on a total returns basis.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed. Details are in note 15 to the accounts.

(i) Leases

The professional costs in relation to setting up new leases in excess of 5 years are capitalised and amortised, on a straight line basis, over the term of the lease.

SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2018

2 Subscriptions	2018	2017
	£	£
Membership subscriptions for the 2017 year	<u>14,535</u>	<u>15,100</u>
3 Donations and legacies	2018	2017
	£	£
Sundry donations	425	405
Legacies	-	-
Publication donations	-	-
Williams fund	-	-
Grants	1,470	325
	<u>1,895</u>	<u>730</u>
4 Rents Received	2018	2017
	£	£
Commercial rents - private sector	8,250	8,250
Non-commercial - Public sector	4,597	4,573
	<u>12,847</u>	<u>12,823</u>

Somerset County Council provide office and meeting room facilities within the Somerset Heritage Centre, free of charge. The value of these facilities is estimated to be in the region of £7,500 per annum.

5 Support Costs	Basis of apportionment	Charitable Activity £	Governance £	Total 2018	Total 2017 £
Salaries and employment costs	work done	14,932	4,977	19,909	17,229
Rent	actual	-	-	-	-
Insurance	work done	673	225	898	787
Committee and general expenses	actual	-	-	-	-
Postage	work done	1,614	538	2,152	1,912
Printing and Stationery	work done	826	276	1,102	987
Telephone and Internet	work done	432	144	576	564
Computer and Equipment Costs	work done	104	35	139	925
Sundry	work done	365	785	1,150	468
Castle Estate maintenance	actual	11	-	11	-
Depreciation	work done	225	75	300	400
Website	actual	1,094	-	1,094	-
Lease Amortisation	actual	519	344	863	1,949
Accountancy and payroll	actual	280	500	780	900
Professional Fees	actual	5,478	-	5,478	3,136
		<u>26,553</u>	<u>7,899</u>	<u>34,452</u>	<u>29,257</u>

SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2018

6 Staff Costs	2018 £	2017 £
Salaries and wages	19,909	17,229
Employment costs	-	-
	<u>19,909</u>	<u>17,229</u>
	2018 No.	2017 No.
The number of employees was	<u>1</u>	<u>1</u>

No remuneration was paid to any trustee in the year. Travel and meeting expenses reimbursed were £Nil (2016: £Nil)

7 Tangible Fixed Assets	Office Equipment £	Heritage Assets £
Cost at 1 January 2018	13,344	-
Additions	-	-
Disposals	-	-
	<u>13,344</u>	<u>-</u>
Cost at 31 December 2018	13,344	-
Depreciation		
As at 1 January 2018	12,142	-
On Disposals	-	-
For the Year	300	-
	<u>12,442</u>	<u>-</u>
As at 31 December 2018	12,442	-
Written Down Value at 31 December 2018	<u>902</u>	<u>-</u>
Written Down Value at 31 December 2017	<u>1,202</u>	<u>-</u>

8 Investments	Cost 2018 £	Value £	Cost 2017 £	Value £
Under management with Brewin Dolphin				
Allocated to Endowment Funds	190,589	197,659	174,162	202,250
Allocated to Restricted Funds	72,384	75,069	75,741	87,956
Allocated to unrestricted funds	22,391	23,221	513	596
	<u>285,364</u>	<u>295,949</u>	<u>250,416</u>	<u>290,802</u>

SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2018

7 Investments (continued)

	Cost	Value	Value
	£	2018	2017
		£	£
S & W Fund Admin Church House	27,899	23,691	24,316
Invesco Perp UK SM ordinary	9,020	11,841	13,222
Aviva Investors	-	-	8,882
CLS Holdings 5.5% bonds	-	-	10,288
Helical Bar 6% Unsecured Loan Notes	-	-	11,745
Edinburgh Investment Trust Ordinary	26,363	25,428	29,800
Tesco 5% 2020	5,110	5,177	5,307
Accumulation Shares COIF Fund	23,395	45,047	56,814
Onesavings Bank 7.875%STP	13,803	13,937	14,210
Henderson Janus	10,000	9,399	-
ParagonGroup 6.125% SNR 2022	27,046	26,626	26,575
Mayfair Capital in prop inc trust	28,000	23,181	22,026
Gam star fund	10,000	8,929	-
New City High Yield Fund	10,938	11,139	12,103
Euro Asset Trust	12,920	12,062	16,931
Murray International	13,434	14,546	16,756
Henderson FE	9,964	9,435	-
RIT Cap Partners	5,035	4,966	-
International Personal Finance 125%	13,424	12,776	-
Muzinich Funds	9,000	8,671	-
Pimco Global	10,000	9,713	-
City of London	20,013	19,385	21,827
	<u>285,364</u>	<u>295,949</u>	<u>290,802</u>

9 Leases

	2018	2017
	£	£
Capital cost of leases brought forward	13,198	9,698
New leases	-	3,500
Amortisation brought forward	3,325	1,376
Amortised in the year	863	1,949
	<u>9,010</u>	<u>9,873</u>

10 Debtors

	2018	2017
	£	£
Debtors	2,212	3,962
Brewin Dolphin	203	576
	<u>2,415</u>	<u>4,538</u>

SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2018

	2018	2017			
	£	£			
11 Cash at Bank and in Hand					
Bank Current Accounts	9,497	9,428			
Petty Cash	307	162			
Paypal	98	385			
Cash held by Brewin Dolphin	3,647	31,195			
COIF Deposit Account	-	-			
COIF Maltwood Deposit Account	4,294	14,294			
	<u>17,843</u>	<u>55,464</u>			
	<u><u>17,843</u></u>	<u><u>55,464</u></u>			
12 Creditors and Accruals					
	2018	2017			
	£	£			
Rent received in advance	-	1,250			
PAYE & NIC	1,012	645			
2018 Subscriptions	1,491	1,002			
Foot Anstey - legal fees	-	840			
Accountancy	600	780			
	<u>3,103</u>	<u>4,517</u>			
	<u><u>3,103</u></u>	<u><u>4,517</u></u>			
13 Analysis of Assets Between Funds					
	Unrestricted	Restricted	Endowed	Total	Total
	Funds	Funds	Funds	2018	2017
	£	£	£	£	£
Tangible Fixed Assets	902	-	-	902	1,202
Investments	32,231	75,069	197,659	304,959	300,675
Net Current Assets	17,155	-	-	17,155	55,485
	<u>50,288</u>	<u>75,069</u>	<u>197,659</u>	<u>323,016</u>	<u>357,362</u>
	<u><u>50,288</u></u>	<u><u>75,069</u></u>	<u><u>197,659</u></u>	<u><u>323,016</u></u>	<u><u>357,362</u></u>
14 Grants Approved					
	Approved	New offers	Paid in	Lapsed	Approved
	and	2018	2018	2018	and
	unclaimed	£	£	£	unclaimed
	b/fwd				c/fwd
	£				£
Gray	4,906	1,400	(1,582)	(3,906)	818
Murless	3,580	-	-	(3,580)	-
Maltwood	23,352	9,917	(12,670)	(5,435)	15,164
Williams	-	350	(350)	-	-
Natural Sciences	-	-	-	-	-
	<u>31,838</u>	<u>11,667</u>	<u>(14,602)</u>	<u>(12,921)</u>	<u>15,982</u>
	<u><u>31,838</u></u>	<u><u>11,667</u></u>	<u><u>(14,602)</u></u>	<u><u>(12,921)</u></u>	<u><u>15,982</u></u>

**SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2018**

15 Funds	Balance at 1 January 2018 £	Income £	Allocation of Endowment Income £	Expenditure £	Revaluation (Recognised Gains) £	correction of Funds £	Balance at 31 December 2018 £
Unrestricted							
General Purposes Fund	15,563	34,685	-	(42,846)	-	-	7,402
Museum Exhibit Replacement Fund	36,839	1,107	-	(11,079)	(1,485)	-	25,382
Dunster Project	-	6,582	-	(2,128)	-	-	4,454
Publications	5,314	4,673	-	(1,723)	(214)	-	8,050
Contingency Fund	-	-	-	-	-	5,000	5,000
Total General Funds	57,716	47,047	-	(57,776)	(1,699)	5,000	50,288
Restricted Funds							
Gray	4,416	133	715	(1,610)	(178)	-	3,476
Tite	980	29	120	(6)	(39)	-	1,084
Williams	16,612	499	576	(459)	(669)	-	16,559
Maltwood	31,755	956	6,296	(12,878)	(1,280)	-	24,849
Natural Sciences	4,007	120	482	(26)	(161)	-	4,422
Murless Fund	30,186	907	-	(197)	(1,217)	(5,000)	24,679
Total Restricted Funds	87,956	2,644	8,189	(15,176)	(3,544)	(5,000)	75,069
Endowment Funds							
H St. Gray Excavation	18,493	914	(715)	(199)	(1,226)	-	17,267
Tite Bequest	3,100	153	(120)	(33)	(205)	-	2,895
Williams Bequest	14,882	736	(576)	(160)	(986)	-	13,896
The Maltwood Fund	162,740	8,047	(6,296)	(1,751)	(10,787)	-	151,953
Natural Sciences Fund	12,475	616	(482)	(134)	(827)	-	11,648
Total Endowment Funds	211,690	10,466	(8,189)	(2,277)	(14,031)	-	197,659