

**SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
INDEPENDENT EXAMINERS' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2015**

I report on the accounts of the Somerset Archaeological and Natural History Society for the year ended 31 December 2015, which are set out on pages 17 to 24.

Respective responsibilities of trustees and examiner

The Charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (The 2011 Act) and that an independent examination is required.

It is my responsibility to:

- i) Examine the accounts under section 145 of the 2011 Act;
- ii) To follow procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- iii) To state whether any particular matters have come to my attention.

Basis of opinion

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records maintained by the Charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts give a 'true and fair view' and the report is limited to the matters set out in the statement below.

Independent Examiners' Statement

In connection with my examination, no matter has come to my attention;

1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of The 2011 Act; and to prepare accounts which accord with the accounting records and comply with the requirements of The 2011 Act have not been met; or

2) to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Anthony Porter BA(Hons) FCA
Amherst & Shapland
(Taunton and Wiveliscombe)
Chartered Accountants

Bridge House
14 Bridge Street
Taunton
Somerset

SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2015

	Note	Unrestricted Funds £	Restricted Funds £	Endowed Funds £	Total 2015 £	Total 2014 £
Incoming Resources						
Incoming Resources from generated funds						
Subscriptions	2	15,824	-	-	15,824	16,102
Gift Aid		2,500	-	-	2,500	2,811
Rent Received	4	12,315	-	-	12,315	12,315
Investment Income		2,045	2,804	9,557	14,406	11,357
Legacies and Donations	3	9,240	-	-	9,240	10,914
Publication Sales and Contributions		5,296	-	-	5,296	4,050
Royalties		3,873	-	-	3,873	889
Proceedings		754	-	-	754	1,546
Function Income		359	-	-	359	60
Group events income		2,474	-	-	2,474	4,045
Other Income		924	-	-	924	2,141
Total Incoming Resources		55,604	2,804	9,557	67,965	66,230
Charitable Activities						
Grants	14	-	12,814	-	12,814	3,720
Proceedings		5,012	-	-	5,012	3,043
Newsletter		1,528	-	-	1,528	1,371
Library Acquisitions		1,916	-	-	1,916	1,354
Library maintenance		739	-	-	739	2,858
Function Costs		471	-	-	471	312
Publications		6,707	-	-	6,707	6,743
Group events expenditure		2,552	-	-	2,552	1,229
Office Costs	5	26,396	-	-	26,396	21,382
		45,321	12,814	-	58,135	42,012
Governance Costs	5	8,782	1,890	-	10,672	15,206
Total Resources Expended		54,103	14,704	-	68,807	57,218
Net Incoming/(Outgoing) Resources		1,501	(11,900)	9,557	(842)	9,012
Other Recognised (Losses)/Gains		79	109	377	565	16,230
Transfers between funds		-	9,557	(9,557)	-	-
Net Movement in Funds		1,580	(2,234)	377	(277)	25,242
Total Funds Brought Forward		66,620	69,205	192,208	328,033	302,791
Total Funds Carried Forward		68,200	66,971	192,585	327,756	328,033

The notes on pages 18 to 23 form part of these financial statements

**SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
BALANCE SHEET
AS AT 31 DECEMBER 2015**

	Note	2015		2014	
		£	£	£	£
Fixed Assets					
Heritage Assets	1		-		-
Office Equipment	7		544		725
Investments					
Shares at valuation	8		303,196		288,365
Intangible Assets					
Leases	9		8,666		9,010
			312,406		298,100
Current Assets					
Stocks of items for resale			-		-
Debtors	10	4,489		1,279	
Cash at bank and in hand	11	15,324		38,302	
			19,813		39,581
Current Liabilities					
Creditors and accruals	12	4,463		9,648	
Net Current Assets			15,350		29,933
Total Net Assets			327,756		328,033
Funded By	14				
Unrestricted Funds					
General Purposes Fund			68,200		66,620
			68,200		66,620
Restricted Funds			66,971		69,205
Endowment Funds			192,585		192,208
			327,756		328,033

The Financial Statements were approved by the trustees on 19 April 2016 and signed on their behalf by Mary Claridge (Honorary Treasurer)

The notes on pages 18 to 23 form part of these financial statements

**SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2015**

1 Accounting Policies

(a) Basis of preparation

The Financial Statements have been prepared under the historical cost convention, with the exception of investments which are included at market value. The Financial Statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005) issued in May 2008 and applicable UK Accounting Standards and the Charities Act 2011.

(b) Incoming resources

All incoming resources are recognised once the charity has entitlement to the resources, it is certain that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability.

(c) Resources expended

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Grants payable are payments made to third parties in the furtherance of the charitable objects of the charity. Provisions for grants are made when the intention to make the grant has been communicated to the recipient.

(d) Allocation of overhead and support costs

Overhead and support costs have been allocated between charitable activity and governance. Costs relating to Charitable Activities have been apportioned on the basis of an assessment of the proportion of work done in respect of Charitable Activities and Governance and is detailed in note 4.

(e) Governance costs

Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to Independent Examination and legal fees together with an apportionment of overhead and support costs.

(f) Fixed asset investments

Investments are stated at market value as at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year. Realised and unrealised gains are not separated. realised gains and losses on investments are calculated as the difference between the sales proceeds and the opening market value or purchase date if later. Unrealised gains and losses are calculated as the difference between the market value at the year end and opening market value or purchase date if later.

(g) Heritage assets

Heritage assets are accounted for in accordance with Financial Reporting Standard 30. These consist of (i) Museum exhibits and related fixtures and fittings on loan to Somerset County Council, (ii) The contents of the library together with related fixtures and fittings, (iii) Records and archives on loan to Somerset County Council, (iv) The Castle Estate. For all these assets no valuation is included as the costs involved in obtaining a valuation would be prohibitive when compared to the benefit to the users of the financial statements. The collections include many items that would be irreplaceable see pages 9 to 11 above.

(h) Funds

The charity has a number of Endowment funds which are detailed in note 12 to the accounts. The Trustees at their discretion may allocate any part of the total return to the general purposes or to restricted income funds. The Trustees invest the capital in perpetuity and is managed on a total returns basis.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed. Details are in note 12 to the accounts.

(i) Leases

The professional costs in relation to setting up new leases in excess of 16 years are capitalised and amortised, on a straight line basis, over the term of the lease.

SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2015

2 Subscriptions	2015 £	2014 £
Membership subscriptions for the 2015 year	15,824	16,102
3 Donations and legacies	2015 £	2014 £
Sundry donations	227	264
Legacies	8,080	400
Mr Murless	-	10,000
Grants	933	250
	9,240	10,914
4 Rents Received	2015 £	2014 £
Commercial rents - private sector	8,250	8,250
Non-commercial - Public sector	4,065	4,065
	12,315	12,315

Somerset County Council provide office and meeting room facilities within the Somerset Heritage Centre, free of charge. The value of these facilities is estimated to be in the region of £7,500 per annum.

5 Support Costs	Basis of apportionmen	Charitable Activity £	Governance £	Total 2015 £	Total 2014 £
Salaries and employment costs	work done	13,322	3,330	16,652	18,589
Rent	actual	-	-	-	-
Rates and insurance	work done	799	200	999	999
Committee and general expenses	actual	-	31	31	701
Postage	work done	1,336	334	1,670	2,443
Printing and Stationery	work done	1,466	367	1,833	1,680
Telephone and Internet	work done	400	100	500	552
Computer and Equipment Costs	work done	1,176	294	1,470	144
Sundry	work done	476	119	595	1,353
Castle Estate maintenance	actual	6,768	-	6,768	-
Depreciation	work done	145	36	181	241
Lease Amortisation	actual	-	344	344	344
Accountancy and payroll	actual	508	500	1,008	726
Professional Fees	actual	-	5,017	5,017	8,816
		26,396	10,672	37,068	36,588

SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2015

6 Staff Costs	2015 £	2014 £
Salaries and wages	16,652	17,292
Employment costs	-	1,297
	16,652	18,589

	2015 No.	2014 No.
The number of employees was	1	1

No remuneration was paid to any trustee in the year. Travel and meeting expenses reimbursed were £131 (2013: £390)

7 Tangible Fixed Assets	Office Equipment £	Heritage Assets £
Cost at 1 January 2015	12,150	-
Additions	-	-
Disposals	-	-
	12,150	-
Cost at 31 December 2015	12,150	-
Depreciation		
As at 1 January 2015	11,425	-
On Disposals	-	-
For the Year	181	-
	11,606	-
As at 31 December 2015	11,606	-
Written Down Value at 31 December 2015	544	-
Written Down Value at 31 December 2014	725	-

8 Investments	Cost 2015 £	Value £	Cost 2014	Value £
Under management with Brewin Dolphin				
Allocated to Endowment Funds	165,830	192,585	164,532	192,208
Allocated to Restricted Funds	57,667	66,971	59,240	69,205
Allocated to unrestricted funds	37,578	43,640	23,071	26,952
	261,075	303,196	246,843	288,365

SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2015

8 Investments (continued)

	Cost	Value	Value
	£	2015	2014
		£	£
S & W Fund Admin Church House	27,899	28,659	29,242
Invesco Perp UK SM ordinary	9,020	10,328	-
Treasury Stock 4% 2016	5,228	5,331	5,576
CLS Holdings 5.5% bonds	9,837	10,003	10,424
Helical Bar 6% Unsecured Loan Notes	11,200	11,424	11,542
Edinburgh Investment Trust Ordinary	26,363	30,543	27,646
Tesco 5% 2020	5,110	5,050	5,070
Accumulation Shares COIF Fund	54,596	89,873	89,844
Onesavings Bank 7.875%STP	13,803	13,510	13,773
Impala Old Mutual 5.2%	25,020	22,609	23,922
ParagonGroup 6.125% SNR 2022	27,046	26,568	29,827
Mayfair Capital in prop inc trust	28,000	31,298	28,879
Intermed Cap Grp 5% 2023	7,015	6,979	-
New City High Yield Fund	10,938	11,021	12,620
	<u>261,075</u>	<u>303,196</u>	<u>288,365</u>

9 Leases

	2015	2014
	£	£
Capital cost of leases brought forward	9,698	9,698
Amortisation brought forward	688	344
Amortised in the year	344	344
	<u>8,666</u>	<u>9,010</u>

10 Debtors

	2015	2014
	£	£
Debtors	1,086	949
Gift Aid	2,500	-
Brewin Dolphin	903	330
	<u>4,489</u>	<u>1,279</u>

SOMERSET ARCHAEOLOGICAL AND NATURAL HISTORY SOCIETY
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2015

	2015 £	2014 £
11 Cash at Bank and in Hand		
Bank Current Accounts	4,840	10,052
Petty Cash	273	56
Paypal	997	546
Cash held by Brewin Dolphin	1,536	10,000
COIF Deposit Account	1,029	11,029
COIF Maltwood Deposit Account	6,649	6,619
	15,324	38,302

	2015 £	2014 £
12 Creditors and Accruals		
Rent received in advance	1,250	1,250
PAYE & NIC	202	807
2015 Subscriptions	1,641	1,940
Stone King - legal fees	-	5,001
Accountancy	1,370	650
	4,463	9,648

	Unrestricted Funds £	Restricted Funds £	Endowed Funds £	Total 2015 £	Total 2014 £
13 Analysis of Assets Between Funds					
Tangible Fixed Assets	544	-	-	544	725
Investments	52,306	66,971	192,585	311,862	297,375
Net Current Assets	15,350	-	-	15,350	29,933
	68,200	66,971	192,585	327,756	328,033

	Approved and unclaimed b/fwd £	New offers 2015 £	Paid in 2015 £	Approved and unclaimed c/fwd £
14 Grants Approved				
Aston	2,000	-	-	2,000
Gray	3,800	-	(894)	2,906
Murless	10,000	-	(6,420)	3,580
Maltwood	6,615	10,694	(5,500)	11,809
	22,415	10,694	(12,814)	20,295